

Minutes, Regular Meeting, November 21, 2017, 6:30 P.M., Piketon High School

Roll Call: Cutler, Present
 Jenkins, Present
 Smith, Present
 Stockham, Present
 Wooldridge, Present

17-197 ADOPT AGENDA Mr. Smith motioned to adopt the agenda with an addition to new business. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-198 APPROVE MINUTES Mr. Stockham motioned to approve the minutes of the regular meeting of October 24, 2017. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Public Concerns

Jill Thomson provided statistics on the number and residency of the workers at the PORTS facility. Mr. Wooldridge asked if she has been able to work on additional funding for a smartboard. Ms. Thomson's team hasn't met again to discuss it yet. She is still working on setting up a meeting regarding the leadership program that Dr. Burkitt would like to implement in hopes of securing some of the needed funding. Mr. Wooldridge asked a question about the effect of the proposed waste cell on jobs at the PORTS facility. Ms. Thomson suggested a separate meeting to fully answer questions about that issue.

17-199 APPROVE FINANCIAL STATEMENTS Mr. Smith motioned to approve the financial statements for the period ending October 31, 2017. Seconded by Mr. Stockham, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Mr. Wooldridge asked about propane usage and what type of contract the school has. He also asked about where the district purchases bus fuel. Mrs. Williams responded that we use BP, Glockner and Tom's.

17-200 BILLS Mr. Stockham motioned to approve payment of the bills for October. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-201 AWARD BIDS FOR ARC GRANT Mr. Smith motioned to award the bids for the ARC grant as follows:

10 Clevertouch boards from Tierney for \$53,224.70
23 Chromebook carts (690 Chromebooks) from Forward Edge for \$152,480

Scioto Valley will pay the difference between the grant funds and the total cost. Seconded by Mrs. Jenkins, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-202 REVISE APPROPRIATIONS Mrs. Jenkins motioned to revise the FY18 appropriations as follows:

572 9182	Title I School Improvement	\$182,857
599 9185	ARC Grant	\$226,682

Seconded by Mr. Smith, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-203 RESIGNATION MULLINS Mr. Cutler motioned to accept the resignation of Ray Mullins for the purpose of retirement effective January 1, 2018. Seconded by Mr. Stockham, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-204 SUBSTITUTE BUS DRIVERS Mrs. Jenkins motioned to employ Melissa Knisley and LeDawna Day as substitute bus drivers. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-205 CLASSIFIED SUB Mr. Stockham motioned to employ John Jordan as a classified substitute employee. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-206 SUB TEACHER LIST Mr. Smith motioned to approve additions to the substitute teacher list. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

The META contracts were inadvertently omitted from the board packet. The Board would like time to review them before approving.

17-207 TABLE META CONTRACTS Mr. Stockham motioned to table discussion of the META contracts. Seconded by Mr. Smith, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-208 ROSS CO BOARD OF DD CONTRACT Mr. Smith motioned to approve a contract with the Ross Co. Board of DD. Seconded by Mr. Stockham, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-209 SUPPLEMENTAL CONTRACTS Mrs. Jenkins motioned to employ the following supplemental positions:

Denise Zimmerman	Varsity Softball Coach
Gene Bumgardner	Varsity Baseball Coach
Tom Kelley	Boys Basketball Varsity Assistant
Jonathan Buckler	Boys Basketball Reserve
Gary Veach	Boys Basketball Freshman
Scott Legg	Boys Basketball Volunteer
Brice Odel	Boys Basketball Volunteer
Baden Fuller	Boys Basketball Volunteer
Walt Woodruff	Girls Basketball Reserve
Cassie Hannah	8 th Grade Girls Basketball
Leanna Kleinke	7 th Grade Girls Basketball

Seconded by Mr. Stockham, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Administrator Reports

Mrs. Conley reported that 3rd grade testing has been completed. She and Dr. Crabtree attended Handle with Care recertification. The Ross-Pike ESD provided professional development for grades K-2. Jasper students have taken several field trips and watched the elementary musical. Mrs. Conley passed out awards for perfect attendance for the first 9 weeks and continues to have Gold Coin Lunches. The Jasper

PTO pays for the lunches. The PTO will be holding Secret Santa for the students in December. Mr. Wooldridge asked if it is still okay to have Santa Claus, Mrs. Claus and Frosty come to the school. Mrs. Conley responded yes but it needs to be scheduled around some activities that are already planned for December.

Dr. Burkitt reported for Mr. Mantell that Zahns once again received the Ohio Department of Education Momentum Award for increasing academic achievement.

Mr. Reuter discussed a book study that was coordinated by Mrs. Hurst. She did a great job. The Redstreaks 4 Christ club held their first ever game night facilitated by Mr. and Mrs. Klinker. Jared Williams held a 50s dance. PHS held the 8th annual Mix It Up day with help from National Honor Society students. Mrs. Hablitzel and the new FFA club have opened a student run credit union with over 50 student accounts opened. There have been over 200 positive referral calls made this school year already which is a record.

Mr. Roberts is thankful to be from Piketon and to see random acts of kindness in our hallways every day. He commented that Ray Mullins is a good man. Mr. Roberts successfully applied for a competitive Title I School Improvement Grant that will pay for the School Improvement Consultants at Jasper and Zahns. The district leadership team set a goal of improving test scores this year by 7% over last year's scores.

Mrs. Jenkins asked for an update on the Board surveys and goal setting. Dr. Burkitt hopes to have them in January. The DLT and BLTs are working on surveys right now. Mrs. Jenkins asked if we are planning to work on one goal at a time. Dr. Burkitt is actively working on it.

Mr. Smith commented that the elementary musical was wonderful and his hat is off to Mrs. Hablitzel and the directors. Dr. Burkitt commented that we are spoiled by fantastic shows every year and he doesn't want to that hard work for granted. He recognizes the hard work and effort that goes into a show. Mr. Wooldridge admits that in his youth he wasn't interested in the musical, but he sees now how it prepares the kids for public speaking in the future and wishes he had participated.

Dr. Burkitt discussed the Carpenters for Christ program. Piketon Calvary Baptist Church has requested the ability to use the school to house the members of this program for a few days in early June. Dr. Burkitt has some details to work out with the union but is seeking Board approval.

17-210 CARPENTERS FOR CHRIST Mr. Smith motioned to allow the Carpenters for Christ program to use Piketon High School. Seconded by Mrs. Jenkins, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Carpenters for Christ will cover the cost of the custodian and cook that will be required as per OAPSE contract language.

Amanda Day discussed the possibility of developing a Narcan policy. Mrs. Day has been trained to administer Narcan but would not be able to use her personal Narcan at school unless the school has a policy allowing her to do so. Dr. Burkitt believes that we should adopt a policy but points out that there is a risk of litigation when administering medication. Mr. Cutler asked if Mrs. Day knows of other schools that have passed Narcan policies. She is aware that Eastern is in the process of developing a policy as are several Ross County schools. If the Board is interested, there is a training that we should send some of our employees to. The Board wants to pursue the policy and the training. Mr. Armstrong asked about the Good Samaritan Law protecting against getting sued. Mrs. Day responded that non-medical personnel are covered by that, but she is not. Dr. Burkitt responded that administering medication is different than performing CPR but that it is a good question.

Mr. Roberts discussed updates to the district gifted education policy. Scioto Valley contracts with the Ross-Pike ESD to keep the gifted policy up to date. The policy is much the same as in previous years, with the addition of another opportunity for 2nd grade students to be tested for gifted identification. Dr.

Crabtree specified that the students are already given the Otis Lennon test and now will also have the opportunity to take the Terra Nova test as well. Mrs. Jenkins requested a copy of the policy.

Dr. Burkitt discussed the Board Policy service. He has spoken to OSBA and had further discussions with NEOLA. The administrative guidelines that were completed a year ago have now been posted to the website. Dr. Burkitt is hopeful that the situation will improve enough that we will not have to change services and rewrite our entire policy. Mrs. Jenkins thinks we should still consider other options because the process is so difficult on our end. Dr. Burkitt replied that he has found out that the cost is only \$300 for NEOLA to complete the revisions that we have been struggling with on our end. Dr. Burkitt also commented that he had asked our attorney which service he prefers and Mr. Stucko said that both services are good but his pick would be NEOLA. Dr. Burkitt wants to stay with NEOLA for now and see how it goes.

17-211 GIFTED POLICY Mr. Stockham motioned to approve revisions to the gifted education policy. Seconded by Mr. Smith, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Mrs. Legg provided an update on the breakfast in the classroom project. Jasper and Zahns have been assessed and PHS will be done on November 27 at 9am if any of the board members would like to attend. The goal of this project is to encourage more students to eat breakfast every day. Currently the percentage of students eating breakfast at each building is Jasper 66%, Zahns 33% and PHS 18%. Mrs. Legg thinks this is a wonderful program and should greatly improve participation, which will drive an increase in our reimbursements each month. She has applied for a grant for \$37,000 to buy the supplies necessary to safely deliver the meals to the rooms and clean up afterward. Mrs. Legg stated that we are currently feeding only 87 out of 491 students at PHS breakfast. Mr. Reuter asked if she knows how many students eat breakfast at home. Mrs. Legg has considered doing a survey to find out that number. Mrs. Jenkins pointed out that we are considering implementing the program at the high school first due to its low breakfast participation rate. There is the greatest room for growth at the high school. Mr. Wooldridge commented that there is significant amount of money that could be gained by increased breakfast participation. Mrs. Williams agreed based on rough calculations and estimates. The breakfast is served prepackaged in a "Grab and Go" style and older students may be the best group to try it with first. Mrs. Legg thinks Jasper will see a remarkable improvement because there will no longer be 350 students converging on the lunchroom at one time. Mrs. Conley traveled with Mrs. Legg to Lancaster to observe how it works there and she was impressed at how it works. Mr. Armstrong likes the idea of breakfast in the classroom because his son has stated that by the time he gets off the bus, takes his stuff to his locker and heads to the cafeteria, he is pressed for time to eat and get to homeroom. Mr. Reuter stated that the kids have 15 minutes. Mrs. Jenkins pointed out that some kids are dropped off and may not have the full 15 minutes. Mrs. Legg's goal is to be ready to start at PHS in January when we come back from winter break. Mrs. Legg is going to find out if we can purchase the equipment we need and then be reimbursed by the grant. Mr. Wooldridge stated that the Board has committed to this process but he is frustrated by rumors that the staff is not supportive of the process. Mrs. Conley believes that the kids will be able to take care of the minor spills. The grant pays for wipes for each classroom. Mr. Wooldridge is tired of the negativity. Mrs. Conley hasn't heard the negativity and believes from what she has seen that it will actually be easier for our custodians. Dr. Burkitt stated that we are just getting started and we will work through any bumps in the road. Mrs. Conley likes the ability to save unused items that cannot be returned to the kitchen for use as snacks when needed in each classroom. Mrs. Robbins commented that Head Start had used the prepackaged breakfasts recently. Mrs. Legg is trying those out but is finding that the drink isn't cold and therefore not as appealing. She is still considering options for packaging the breakfasts. Mrs. Robbins stated that there are some discrepancies in the counting of the breakfasts between what the cooks say they put out and the cards that she scans. That causes a loss of reimbursements for the meals that are not counted. Mrs. Jenkins stated there is a way to manually enter the cards that didn't scan. Mrs. Conley believes that there will be a few errors when dealing with little children. Mrs. Jenkins thinks we may have to ask the teachers on duty to help keep the kids in the correct line to turn in their card and then go get their breakfast. Mrs. Robbins isn't sure if it is the scanner or the program that isn't working. She just doesn't want the district to lose any reimbursement funds. Dr. Burkitt asked if the number of cards she has matches the number in the computer. She said yes. Mrs.

Legg stated that the count can be verified by counting the number of cards in each grade against what is reflected in the computer to make sure that each card scanned accurately. Mrs. Legg mentioned that the grant covers new scanners. Mrs. Robbins stated that she just wants to see the program succeed.

Mrs. Jenkins discussed open enrollment numbers. She has always heard that our enrollment is decreasing and what the district loses each year for students open enrolling out to other districts. Scioto Valley pays out approximately \$343,000 per year for open enrollment. Mrs. Jenkins decided to look to see what the other Pike County schools pay and she was shocked by what she found. Waverly pays \$3,530, Eastern pays \$84,000 and Western pays \$165,000. She thinks that the Board needs community help to assess why our students are choosing to attend school elsewhere. Mrs. Jenkins wants to open discussion about how crucial the funding we lose from open enrollment is. Mrs. Jenkins doesn't understand why so many are choosing to enroll their children elsewhere. She suggested possibly creating a survey on our website or some other method to obtain the information. Dr. Burkitt explained that we have information on all of the students in question and could send the surveys to them. Mr. Cutler asked how many kids are enrolling elsewhere and does that include CTC students. Mrs. Jenkins looked at the items in the forecast and open enrollment is the 2nd largest expenditure that we have. Mr. Wooldridge complimented our schools and doesn't understand why kids are leaving. We have strong test scores. Mrs. Williams suggested calling the families that are open enrolling elsewhere. There are approximately 160 kids in question. If you call, at least you could talk to them personally and they would know that we are concerned. We know the majority of the kids go to other Pike County schools simply due to proximity. It is a big decision to choose to take your child to another district by having to transport them yourself and the time involved in driving them every day. So we need to find out what factors influenced their decision. Mrs. Jenkins thinks we definitely need to do a survey of some kind. Dr. Burkitt prefers to make calls and personally contact each family. Dr. Burkitt wants to use the same process to reach out to families that are using e-schools. Mr. Smith mentioned that he heard of a school district that has a community meeting before school starts every year and thought that was a good idea. Mrs. Jenkins would like to receive a list of businesses that have donated to our district throughout the year in order to recognize them. Mr. Wooldridge would like to ask Ohio Valley Bank if they are willing to allow us to use the \$50,000 they donated to us for the repairs to our football stadium.

Speaking of facility needs, Mr. Amato has obtained a quote for replacing the bell and PA system at Piketon High School. The system has been repaired many times and Mr. Amato is currently unable to reprogram it to change bell schedules and if it fails completely we would not have a PA system either.

17-212 REPLACE BELL SYSTEM Mr. Smith motioned to approve the replacement of the bell/PA system through New Tech for \$17,650. Seconded by Mrs. Jenkins, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Dr. Burkitt will work on developing the list of questions for the calls to open enrolled students and report back to the Board at future meetings.

17-213 EXECUTIVE SESSION Mr. Stockham motioned to enter into executive session to consider the employment of public employees. Seconded by Mr. Cutler, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

Upon return to open session:

17-214 OPEN SESSION Mr. Cutler motioned to return to open session. Seconded by Mrs. Jenkins, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.

17-215 ADJOURN Mr. Smith moved to adjourn the meeting. Seconded by Mr. Stockham, and upon a roll call vote: Mr. Cutler YEA, Mrs. Jenkins YEA, Mr. Smith YEA, Mr. Stockham YEA, and Mr. Wooldridge YEA.